



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB
Clerk: Mrs Diane Linsley
Telephone: 01473 612632
Email: clerk@martleshamcouncil.org.uk
Website: <https://www.martleshamparishcouncil.org.uk/>

15th August 2024

Dear Councillors

You are hereby summoned to attend the Extraordinary Parish Council Meeting taking place in the PARISH ROOM on **Tuesday the 20th of August 2024** at 10am.

A hearing loop is available in the Parish Room. Please inform the Clerk if you would like it to be switched on. The meeting is open to the public and press to attend.

Laurence Burrows
Chair of Martlesham Parish Council

AGENDA

CP is council paper; **CR** is Clerk's report; **N/A** Not applicable

| Time | Item | Action by Council | Paper/Ref (all by email) |
|-------|--|---------------------|------------------------------|
| 10.00 | 1. Apologies and approval of absences | Note/accept absence | N/A |
| 10.02 | 2. Any declarations of disclosable pecuniary or local non-pecuniary interests | Register interests | N/A |
| 10.04 | 3. Public Forum - To allow members of the public to address the council | Consider | N/A |
| 10.14 | 4. To consider excluding the public and press for the next items as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960). | Consider | N/A |
| 10.15 | 5. To approve the appointment of the Clerk/Chief Officer. | Approve | CP to follow |
| 10.19 | 6. To consider Staff Matters | Consider | CP CONFIDENTIAL to follow |